

## Revision of Constitution on August 17, 2026

### CONSTITUTION BHARATI COLLEGE STUDENTS' UNION

#### NAME

The name of the union shall be 'Bharati College Students Union' and will be referred to as BCSU hereinafter.

#### OFFICE

Its office shall be in the premises of Bharati College.

#### COMPOSITION

1. All regular students (including post graduate students) of the college shall be members of BCSU and will form the General Body.
2. BCSU shall have an Executive Council (EC) comprising of elected student office bearers, 2 Staff Advisors and the Chairperson. The Chairperson will be ex- officio the Principal of the college.
3. The student office bearers of BCSU shall be elected by the General Body of students every year and will constitute the Students Council (SC). The constitution of SC will be as follows: -
  - President (IIIrd / IVth Year)
  - Vice President (IInd Year)
  - Treasurer ( IInd Year)
  - Secretary ( IInd Year)
  - Joint Secretary ( Ist/ IInd year)
  - One representative each from the Ist, IInd , IIIrd & IVth year
  - One representative **from Post graduate** students.

In all there will be 10 members.

The EC may elect a Cultural Secretary from among its own members (except the President)

4. There will be staff advisors 2 in number. One of them shall be nominated by the Principal and the other will be nominated by the Students Council.

#### AIMS AND OBJECTIVES

1. To promote the social, cultural and intellectual development of the students at the College
2. To look after and promote the welfare of the students and their wellbeing in the College.

## **ACTIVITIES**

In pursuance of the above aims and objectives the union is empowered to

1. Hold debates, arrange lectures, organize social functions, and raise funds for such activities and perform other activities as will further the realization of the above aims and objectives.
2. Organize inter college activities, the annual cultural festival and inter college competitions and other similar functions.
3. To meet, discuss, and make representations on matters concerning the common interest of the college.
4. Forward any grievance of any members of the BCSU after careful scrutiny and discussion in the SC to the Principal for suitable action.

## **ELECTIONS**

### **REPEALED**

## **TENURE, RESIGNATION & SUSPENSION**

1. The new EC will start functioning immediately after taking the oath.
2. The Official Year of the students' Council will be from 1<sup>st</sup> September of every year to 31<sup>st</sup> August of the succeeding Year.
3. If due to any unforeseen circumstances the SC could not be formed by 1<sup>st</sup> September, then official period of SC will be from the date of formation to 31<sup>st</sup> August of the following Year. However, the old EC, if any, will continue till a new EC is formed.
4. All elected Students' Council members should pass in all the subjects in the Annual Examinations held, failing which they would automatically cease to be members of the SC.
5. Any SC member absenting herself from three consecutive meetings of the EC, shall cease to be a member of the SC.
6. Temporary vacancies in the office of the SC for less than three months shall be filled by the candidate who got second highest votes for the same post in the elections.
7. A vote of no-confidence against any SC member may be moved by any member of the BCSU. The notice of such a motion shall be submitted to the Principal, signed by at least 10% of the student members of BCSU or 100 students of BCSU whichever is less.
8. The Principal, on receipt of such a notice and after being fully satisfied therein that the contents of the notice are of a substantial nature, shall call a special meeting of the BCSU (General Body) within a fortnight from the date of receipt of the notice, to take necessary action. The rules governing this special meeting shall be as follows:
  - 8.1 This meeting shall be presided over by the Principal

- 8.2 The quorum for this meeting shall be 60% of the membership of BCSU
- 8.3 The office bearer against whom the no-confidence motion is moved shall have the right to defend herself at this meeting if she so desires.
- 8.4 The motion shall be deemed to have been passed if not less than 66% of the members present vote in its favor. The voting shall be by secret ballot.
- 8.5 If a motion is so passed by the BCSU against any office bearer, the office bearer concerned shall be deemed to have vacated office forthwith and will be debarred from standing for any post of the BCSU in future. A fresh election be held for the post if the tenure is more than six months, else the vacancy can be filled as if it is a temporary vacancy.

### **MEETINGS AND PROCEEDINGS**

1. The BCSU (General Body) will meet minimum twice in the tenure of a particular union and the quorum will consist of 1/10<sup>th</sup> of the total number of members or 100 members whichever is less.
2. The EC should have minimum one meeting in each semester of the college and quorum will consist of 7 members including the Principal and minimum one staff advisor.
3. The SC should have minimum one meeting in each quarter of its formation and minimum four such meetings must be held in the tenure of one year. The quorum for such meetings will consist of 5 members.
4. There should be a minimum 7 days notice for a general meeting and 2 days' notice for any other meeting. However, in case of emergency meeting there is no such requirement.
5. There should be an Agenda also along with the notice except in case of an emergency meeting.
6. All decisions will be based on majority except circumstances where provided otherwise. However, in the event of a tie the decision of the Principal shall be final.
7. The President should call a general body meeting within 10 days if there is a requisition for the same by a minimum of 100 members.
8. The President should call an SC meeting within 4 days if there is a requisition by minimum 5 members of the Students' Council.
9. All meetings except the EC will be chaired by the President. The EC meeting will be chaired by the Principal.
10. The secretary shall take down the minutes. The minutes shall be recorded in a register and signed by all the EC members attending the meeting.

### **FINANCES**

1. The financial Year of the union shall be from 1<sup>st</sup> September to 31<sup>st</sup> August of the following year.

2. There shall be an annual subscription of the union which shall be collected through the college office along with the fees. The annual subscription can be increased or decreased by the EC if recommended by a majority of 2/3<sup>rd</sup> members of BCSU.
3. Sponsorship/donation money sought by the SC for major functions of the college, from outside agencies shall be taken by cheque payment in the name of the Principal, Bharati college. The same may be deposited by the advisors with the sanction of the Principal into the Students Union Account.
4. The accounts of the BCSU shall be handled by one of the Advisors and the Treasurer of SC.
5. All issues concerning expenditure shall be decided by the EC. For all major expenses the approval of the Principal shall be obtained.

### **INTERPRETATION**

The decision of the Principal in consultation with the Staff Advisors in respect of interpretation of the constitution will be final and binding on one and all.

In case of any conflict between the BCSU Constitution and Lyngdoh Committee recommendations, the latter shall prevail.

### **REVIEW OF CONSTITUTION**

The BCSU Constitution Review Committee shall review the Constitution after every Student Union elections and whenever the need arises.

### **ROLE AND WORKING OF BCSU**

1. The members of the Students' Union should be given representation in the decision-making process in the college. We recommend their participation in the following committees, so that apart from organising festivals and cultural programmes, the Union also develops a perspective on the overall development/advancement of students and the college.

Sports

Campus Development

Culture

Canteen

Library

In statutory committees, the SU members should be special invitees.

2. The Students' Union should present an Annual Report to the student community of the College, giving an account of the activities undertaken and issues raised on behalf of students in college forums and committees. This report can be distributed in written form and/or pasted on notice boards or put on the website of the college.

### **AMENDMENT 1**

The following amendments be made to the constitution of the student's union.

1. All the clauses of title 'ELECTION' from 1 to 5.2 be repealed.
2. A separate handbook is attached as ANNEXURE II to the constitution containing all the matters relating to elections titled HANDBOOK OF RULES AND PROCEDURES FOR THE CONDUCT OF THE BHARATI COLLEGE STUDENTS' UNION ELECTIONS

### **ANNEXURES**

Annexure I

Annexure II

## **ANNEXURE I**

### **OATH FOR OFFICE BEARERS**

I ----- (name); ----- ( post) ; of Bharati college Students' Union  
----- (Year), swear to abide by the rules and regulations of the constitution and serve  
the interests of the college and the union to the best of my knowledge and ability.